

## **APACC Open Board Meeting Minutes of Wed., 3/12/14**

6:25 pm – 8:50 pm at 2442 Bayshore Blvd., SF

**BOARD MEMBERS PRESENT:** Kuang Yu (Tony), David Chan, Christina Chen, Myriam Chen, Pearl Chen, Keith Jackson, Paul Giusti, Suluagi Palega, Rex Tabora, James Wong, **guests present:** Mr. Han Chang Su, Josephine Zhao **Board Members Absent:** Mabel Seto

**CALL TO ORDER:** President Huang called the meeting to order at 6:25 pm

Introduction of guest, Ms Josephine Zhao who is a potential future board member. Ms Zhao is a small business owner. Her expertise is IT.

**APPROVAL OF AGENDA:** **Motion/Second** by Myriam/Rex to approve the agenda. Motion carried unanimously.

**APPROVAL OF MINUTES of 1/7/14, 1/15/14 & 2/25/14 :** **Motion/Second** by Myriam/Sulu to approve meeting minutes of 1/7/14, 1/15/14 & 2/25/14. Motion carried unanimously.

**ED report** Tabled until next Board meeting on 3/19/14 due to profit and loss statement needed more time to prepare. **Motion/Second** by Christina/Myriam that the finance of APACC be reported on 3/19/14. Motion carried unanimously.

ED posted open Board meeting notices in public library on Monday, 1/10/14 morning which meets the 72 hours sunshine requirement. APACC will have two open Board meetings, on 3/12/14 and 3/19/14. 3/19/14 will be a special Board meeting with the ED report.

**Name Change:** Paper work was returned to Christina from Sacramento due to one more form is lacking. It is decided to postpone the name change for the time being.

**Post Spring Festival evaluation/feedback:** The March 1st event was successful with a good turnout. We were lead to believe this was an APACC event however it turned out there were other sponsors and objectives. The event organizer was upset claiming the APACC executive director was spending too much time at the mike acknowledging the attendees and APACC directors.

It is okay because we got our Center's name out there because of the event. We need to be careful in the future as we don't want there to be a perception that the Center is for sale for events. Mayor Ed Lee and Supervisor Malia Cohen were impressed with turn out and may lead to some future funding which is good.

Rex was directed by President Tony and VP Myriam to have face time with Supervisor Malia Cohen.

There is room for improvement as there was \$21 million in the City budget last year for services and APACC got \$20,000.00 of it as the Capacity Training fund.

**President to public:** Is there any comment from the public as we conclude the open session of our meeting? Seeing none the Board thanked the attendees from the public and moved into closed session

**Close session:** Two separate resignation emails to members of the Board dated 3/3/14 from David Chan, interim ED. One is to resign the interim ED position and the other email is to resign from the Board.

**Interim ED resignation:** First is to deal with the interim ED position's resignation. We thank David for doing an outstanding job as our interim ED for 8 months. We want to have David to stay and continue to finish our report till 3/31/14. It is not fair for David to continue after 3/31/14 since he has other plans. **Christina/Keith motion/second** to accept David's resignation as interim ED effective the end of 3/31/14. **Eight voted yes, and one Abstention. Motion carried. Let it be on record the Board has accepted David Chan's resignation as ED of APACC effective 3/31/14.**

President appointed different Board members to take over temporarily.

- Pearl---temp interim ED overseeing day to day operation
- Rex ---MOH responsibilities/activities
- Myriam---outside funding
- Sulu and Christina---community relations
- Paul---heads ED search Committee

The Board expressed hope that David will be able to stay till the end of the month to complete report and do the transition.

**David's resignation from Board:** We understand David has other commitments to pursue. We want to thank David for his dedication of serving on the Board for 3 years before became our interim ED. **Christina/Sulu motion/second** to thank David with a certificate of appreciation. Motion carried unanimously.

We will have a thank you reception for David, date to be determined at the Recology facilities with guests invited from our funding sources such as MOH, Cathy Bank Foundation, Asian Pacific Fund, etc. **Report from VV Steering Committee Meeting:** About 20 people attended the meeting in the Library on 3/5/14. David, Tony, Christina and Sulu attended. Malia Cohen wants to buy 66 Raymond and return it to the way it was as a community center. The building is currently open to the public to use. But the owner is not in any hurry to sell.

Supervisor Cohen wants to have a community newsletter again. There was one long time ago but it's no longer available. Christina thought about doing this community newsletter for a fee. The newsletter would be distributed to residents in the Visitation Valley District.

**Notification:** API Council and others agencies need to be notified of David's departing effecting 3/31/14 and the Board Team: Pearl, Myriam, Rex and Paul who are temporarily taking over David's duties.

David, Myriam and Pearl will be attending API Council's general membership meeting on 4/14/14, 2<sup>nd</sup> Monday where David will introduce Pearl and Myriam.

**Search Committee** will do a job description very soon.

**SF Foundation:** There is a chance we might be getting some funding from SF Foundation.

**CYC Fund raising:** ED requested to spend \$1,500.00 for a table to support CYC's (Community Youth Center) annual fund raising event. ED, staff and guests of APACC will attend. **Myriam/Christina motion/second to allocate \$1,500.00 to show our support for CYC. Motion carried.**

**Next Board will be on Wed., 5/21/14, at 6:00 pm**

Adjourned at 8:50 pm

By Pearl Chen, Secretary